



THE CITY OF SAN DIEGO

**MAYOR
JERRY SANDERS
Science and Technology Commission
MEETING MINUTES**

The San Diego Science and Technology Commission (SDS&TC) held a meeting on Wednesday, September 13, 2006, hosted by City Planning and Community Investment Department located at 600B Street, San Diego, CA 92101.

- I. **CALL TO ORDER/ROLL CALL:** Dr. Martha Dennis, SDS&TC Chair, called the meeting to order at 3:00 P.M. Members present: Craig Andrews, Daniel Chang, Dr. Martha Dennis, Dr. Tom Dillon, Charles Holland, Tyler Orion, Craig Roberts, and Maurice Wilson. Members absent: Luis Avila, Dr. Hui Cai, Jon Cohen, Scott Corlett, Kristopher Lichter, Susan Myrland, Dr. Gail Naughton, Marc Nemer, Carrie Stone, and Julie Meier Wright. The City Planning & Community Investment Department staff members: Toni Dillon and Tina Hines.
- II. **PUBLIC COMMENT:** Mr. Maurice Wilson mentioned that the Black Family Technology Awareness Week event will be held during the month of February in 2007. He will give more details about this event at the Science and Technology Commission meeting in December.
- III. **APPROVAL OF MINUTES FOR:** June 21, 2006 (MOTION/Roberts/Orion/UNANIMOUS)
- IV. **ECONOMIC DEVELOPMENT DIVISION UPDATE**

Toni Dillon stated that several city departments will go through Business Process Engineering (BPR). The Environmental Services Department, as well as Purchasing and Contracting Divisions are near the completion of their re-engineering studies. Dillon concluded that the Economic Development Division is now a division of the City Planning and Community Investment Department. The other divisions are the Redevelopment Division and the Planning Division.

- V. **DISCUSSION ITEM:** Matt McGarvey, Chief Information Officer, City of San Diego. Attached Pages 17 & 18 of the Fact Sheet – Sanders Embraces Kroll Remedial Recommendations – Information Technology – Financial Reporting Systems.

Matt McGarvey stated that a recommendation of the Kroll Report was the implementation and utilization of an automated financial reporting system. The cost to implement information and technology systems upgrades is estimated at \$36 million. The Information and Technology Department (IT&C) will initially focus on the upgrade of financial systems and the integration of human resources and mainframe databases. The City is analyzing the use of data warehousing and business intelligence tools to consolidate financial and accounting data.

Additionally, the City will select an Enterprise Resource Planning (ERP) software package that will replace its core financial systems. The Oracle and SAP software packages will be considered for implementation. McGarvey stated that San Diego Data Processing (SDDPC) and the City's Street Division currently use SAP. Furthermore, the City will consolidate its email systems. The

email system will be migrated to a Microsoft Outlook/Exchange and into one centrally managed system.

VI. FUTURE AGENDA TOPICS

A. October 18, 2006 and December 6, 2006 meetings: The Science and Technology Commission suggested the following topics for future agendas: I) Local initiatives in Technology and Education: a) Lemon Grove School District, b) Class Room of the Future, c) Black Family Technology Week; II) Discussion of the Connect & San Diego Business Journal Report which will focus on small technology businesses; III) Revisiting of STEP Forum; IV) City of San Diego Re-engineering Process.

VII. SUB-COMMITTEE UPDATE

A. The Public WiFi Working Group: Dr. Martha Dennis mentioned that the next meeting of this Subcommittee will be held on Monday, September 18, 2006.

VIII. ADJOURNMENT: There being no further business of the Commission, this meeting was adjourned at 5:00 P.M.

Draft Prepared: 12/7/06 th

Final Approved: 12/6/2006
Motion by: (MOTION/Orion/Dillon/UNANIMOUS)
Board Vote: Unanimous

Revisions to Draft: Double Strikethrough and Italic
Revisions Prepared: N/A